

CACC MEETING MINUTES

COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, April 21, 2016
10:00 AM - 11:15 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007

AUDIO PHONE NUMBER: 1-602-452-3288
AUDIO ACCESS CODE: 2035#

MEMBERS PRESENT

Cathy Clarich
Julie Dybas*
Christopher Hale
Donald Jacobson (*Jessica Cortes, proxy**)
Phillip Knox
Jeff Mangis*
Michael Pollard, *Chair*
Janie Randall*
Paul Thomas*

GUESTS

Alexis Allen, *Tempe Muni Court*
Jennifer Gilbertson*, *Phoenix Muni Court*
Clint Potts*, *Mesa City IT*

MEMBERS ABSENT

Kip Anderson
Ron Overholt
Rona Newton

AOC STAFF

Stewart Bruner, *ITD*
Eric Ciminski, *ITD*
Adele May, *ITD*
Jim Price, *ITD*
Jason Shumberger, *ITD*

* indicates appeared by telephone

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WELCOME AND OPENING REMARKS

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order promptly at 10:00 a.m. After confirming that a quorum existed, the chair asked for a motion regarding the minutes of the March 17 meeting.

MOTION: A motion was made and seconded to approve the minutes of the March 17, 2016 CACC meeting as written. The motion passed unanimously.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

Staff Member Stewart Bruner informed members of some recent developments related to tasks on several projects on the MindMap since the March meeting, leaving the details to the project managers included on the agenda. Stewart also called attention to a new May date for the AZYAS application upgrade and promised more information from Bob Macon next meeting. Members were provided an updated priority projects listing for reference.

PROJECT UPDATE: eUNIVERSA eFILING AT YAVAPAI SUPERIOR

Jim Price, product manager for eUniversa e-filing, updated members on a configuration issue that prevented the transition from testing to the formal pilot of e-filing in Yavapai Superior Court. He anticipated that the production pilot for civil cases, both initial and subsequent filings, will be underway by the May CACC meeting. Then final application updates will be put in place to create the “gold standard” release to use by the other AJACS superior courts. Jim briefly outlined the next courts he’ll be working with. In answer to a question, Jim described the strategy being pursued for transitioning to a true multi-vendor model for e-filing throughout the state using eUniversa as the processor of all filings regardless of what system submits them.

Following Jim’s update, Eric Ciminski, project director for eAccess and eBench, reported that after the clerks of court requested that Mohave Superior Court move up in the priority list, AOC collected nearly 10 million images from the court to copy into the central document repository in Phoenix and to use to load eBench. Work is also getting underway on loading case management data into the central case index for use in e-filing. Eric confirmed that he has obtained a booth at the judicial conference, as suggested by the chair, to more widely market the effectiveness of eBench to judges, based on the reviews the product is receiving from Yavapai judges.

PROJECT UPDATE: CASE MANAGEMENT SYSTEMS

Clint Potts, project manager for Mesa’s continuing case management system (CMS) development/enhancement, briefed members on efforts toward completion of local interfaces with FARE and CPOR. Mesa’s developer has now mapped the functionality gaps as a precursor to coding protective order processing in the CMS. Work on FARE continues, balanced with other priorities, but Mesa’s process before triggering FARE differs from that of other courts because of its local intervention efforts. Paul Thomas anticipated a completion date prior to Mesa’s return to Commission on Technology in late 2016 to report on adoption of the Tempe CMS.

Following a recounting of positive user testimonials from the chair, Chris Hale summarized that AJACS is working well following Tucson’s AJACS implementation on April 5, but that the automation around AJACS has been disappointing. He updated members on remaining issues

including recent open cases not being converted, overwhelming eCitation errors related to an ORI number error, umbrella charges for particular violation codes, and length of time necessary to get summary case information into OnBase for reference. Chris also mentioned some issues with MVD reporting that result from the format of data in the Tucson local CMS versus other courts. Financials have balanced every day thus far. Warrants and bonds bulk loaded without issue. Tucson staff is becoming more comfortable with the system over time. Adele May shed light on AOC's efforts to help address the issues, both short term and long term. Strategies have been put in place to either address or work around the issues. Chris closed by stating that he continues to deal with rumors fueled by resistance to change in certain court departments.

Adele May, the limited jurisdiction (LJ) CMS project manager, indicated that the "R20" version of AJACS that addresses many of the issues discussed previously at CACC was installed in current courts on April 8. Tucson will implement "R20" in the near future. The next releases, as yet unnumbered, she estimated to be available to courts in June sometime. Adele shared confidence that conversion issues in Tucson will not affect the state-supported AZTEC courts because of local changes Tucson made that ACAP courts cannot.

Adele brought members up to speed with her implementation plans for Pinal County courts, then moving to Maricopa ACAP courts, and eventually to two unnamed small counties by the end of the calendar year. Glendale City Court representatives will be visiting AOC soon to learn details about AJACS and the conversion process for their court.

POST-IMPLEMENTATION REPORTS

Eric and Chris each provided post-implementation reports in conjunction with their updates shared earlier in the meeting.

CHAIRMAN'S REPORT FOR COT

Members reviewed and commented on a draft of the chairman's slide presentation for COT's June 3 annual meeting provided by staff. Stewart will make the changes members directed then recirculate the presentation for final review before the next CACC meeting.

ITEMS OF OLD OR NEW BUSINESS

No items were discussed.

The next meeting will take place on **May 12, 2016 at 10:00 AM** at the State Courts Building in Phoenix.

The meeting adjourned at 11:30 a.m.